

# Minutes

## Outback Communities Authority

20 July 2017

Meeting No. 69

Members:

C Woolford (Chair)

J Booth, M Fennell, J Ferguson, J Fort, M Marsland, C Michelmore



# Minutes

## Outback Communities Authority

Meeting held at the Outback Communities Authority office, 12 Tassie Street, Port Augusta on  
20 July 2017 at 11.30 am

**Present:**

C Woolford (Chair)

J Booth, M Fennell, J Ferguson, J Fort, and C Michelmore (OCA Members),  
M Sutton (Director, OCA), and B Honan (OCA staff).

### 1. WELCOME/APOLOGIES

The Chair welcomed everyone to meeting 69 of the Outback Communities Authority (OCA).

Apologies were received from Member Marsland and Ms A Hart, Manager, Office of Local Government.

### 2. DEPUTATIONS/PRESENTATIONS

The Chair and Members acknowledged the presentation provided earlier in the day by Tredwell Management providing an update on the progress of the Outback Sport and Recreational Strategy. The Board agreed that the presentation was very informative and look forward to the finalisation of the project.

### 3. DECLARATION OF CONFLICT OF INTEREST

Nil.

### 4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting held on 18 May 2017 were circulated.

**Moved by Member Ferguson**  
**Seconded by Member Fennell**

*That the minutes of the Outback Communities Authority (OCA) meeting held on 18 May 2017, meeting number 67 be adopted.*

**Carried.**

4.2 The minutes of the electronic meeting held during June 2017 were circulated.



Moved by Member Ferguson  
Seconded by Member Michelmore

*That the minutes of the Outback Communities Authority (OCA) meeting held vide electronic means in accordance with section 10(5) of the Outback Communities (Administration and Management) Act 2009 during June 2017, meeting number 68 be adopted.*

Carried.

4.3 Business arising from minutes.

- 4.3.1 Oodnadatta Development Project (Ref. Agenda item 3.1, Meeting No. 55; Agenda item 4.2.5, Meeting No. 5; Agenda item 4.2.2, Meeting No. 60)

The Chair referred discussion to the Director who advised that multiple telephone discussions have occurred with the Chair of the Dunjiba Community Council, strengthening the relationship with the OCA. The Director confirmed that the Community Development Officer will be visiting Oodnadatta next week to meet with the Dunjiba Community Council and the Progress Association. The Director confirmed that although there has been suggestions that further support from the OCA will be required, no formal request has been received.

The Director advised that he understands that the Oodnadatta Hotel and Store have reopened, providing local employment opportunities. Member Ferguson advised that the operation of the Store is under the Maiwuru model (Aboriginal inspired model).

The Director confirmed that the Board will be kept informed as this item progresses.

- 4.3.2 Aboriginal Regional Authority (Ref. Agenda item 4.2.10, Meeting No. 64)  
The Chair referred discussion to the Director who advised that unfortunately it has been extremely difficult to coordinate a meeting with the Aboriginal Regional Authority. The Chair suggested that this matter be removed from Business Arising until it is clear that a meeting can be held and made an undertaking to keep the Members informed of all progress on this matter.
- 4.3.3 Auditor General's Report 2015-16 (Ref. Agenda item 6.5, Meeting No. 65)  
The Chair referred discussion to the Director who advised that a further update on this matter is included later in the agenda.
- 4.3.4 Outback Memorial Park (Ref. Agenda item 6.4, Meeting No. 65)  
The Chair referred to the workshop held earlier in the day where the Members discussed options of how to progress this project, being to instigate an expression of interest process which would not only be open to consultants but also other skill areas, such as artists.
- 4.3.5 Public Toilet Facilities on the Barrier Highway (Ref. Agenda item 6.1, Meeting No. 66)  
The Chair referred discussion to the Governance Manager who advised that the comprehensive report regarding the analysis of outback public toilets was received last week and that it will take some time to consider the information.



The Governance Manager confirmed that a report will be made available to the Members at the September meeting.

- 4.3.6 Deputations/Presentations (Ref. Agenda item 2, Meeting No. 67)  
The Chair referred discussion to the Director who confirmed that the next operational quarterly report is due at the September meeting. The Members agreed that the update regarding OCA projects should be made available on a six monthly basis, as opposed to quarterly which was initially recommended.
- 4.3.7 oneOutback Prospectus Communications Plan (Ref. Agenda item 4.2.5, Meeting No. 67)  
The Chair referred discussion to the Director who confirmed that the oneOutback Prospectus is nearing completion.

## 5. ADJOURNED MATTERS

Nil.

## 6. OCA BUSINESS

### 6.1 Youth Project Funding (Ref. N17-01/07)

The Chair referred discussion to the Director who confirmed that the Youth Working for Communities Project was initially approved by the OCA in 2015, providing an opportunity for six youth in the outback to work on local community projects.

The Director advised that this project has created employment in the Oodnadatta, Marree and Andamooka communities and that there is an overwhelming desire within those communities to have the project continue in 2017-18. The Director confirmed that an allocation of \$8,000 is sought to ensure continuation of the project.

**Moved by Member Ferguson**  
**Seconded by Member Michelmore**

*That the Outback Communities Authority resolves to approve funding of \$8,000 for the continuation of the Youth Working in Communities Project in 2017-18.*

**Carried.**

### 6.2 Use of Delegations 2016-17 (Ref. N17-02/07)

The Chair referred discussion to the Director who tabled a register of contracts/agreements that have been executed on behalf of the OCA by the Director and Governance Manager in 2016-17. The Director confirmed that the Office for the OCA provide this information annually for review.

The OCA noted the use of financial delegations for 2016-17 by OCA staff as set out in the record of actions as tabled.



### 6.3 Community Funding Policy Review (Ref. N17-03/07)

The Chair referred discussion to the Governance Manager who referred to the workshop held on the previous day where the Community Funding Policy and associated information was considered. The Governance Manger reiterated that the draft policy seeks to minimise the burden placed on volunteers whilst ensuring the OCA complies with its legislation.

The Governance Manager also provided two draft procedural guidelines, The Community Funding Guidelines and Community Contribution Implementation Guidelines confirming that once approved, the Community Funding Policy and two guidelines replace the Community Contribution Scheme (Andamooka and Iron Knob) and the Community Affairs Resourcing and Management Agreement Policies.

The Governance Manager recommended that as there has not been a significant deviation in the OCA's support of communities, consultation on the reviewed draft policy is suggested to 'inform' communities of the changes.

**Moved by Member Fennell**  
**Seconded by Member Fort**

*That the Outback Communities Authority resolves to:*

- *Adopt the draft Community Funding policy as amended.*
- *Note the supporting guidelines.*
- *Repeal the Community Contribution Scheme (Andamooka and Iron Knob) and the Community Affairs Resourcing and Management Agreement Policies.*
- *Approve a consultation process to inform communities of the change in policy and the repealing of the Community Contribution Scheme (Andamooka and Iron Knob) and the Community Affairs Resourcing and Management Agreement Policies.*

Carried.

### 6.4 2015-16 Auditor General's Report - Update (Ref. N17-04/07)

The Chair referred discussion to the Director who referred to the matters arising from the OCA's 2015-16 audit.

The Director reminded the Members that this matter was discussed at the OCA's meeting held on 19 January 2017 and since then the Office for the OCA has been working with the Department of Planning, Transport and Infrastructure (DPTI) developing a Financial Management Compliance Program and Enterprise Risk Management Framework specific to the OCA. The Director confirmed both documents are consistent across SA Government and it is intended to bring them to the September meeting.

The Director advised that after attending meetings with DPTI Corporate Finance and the DPTI Business Improvement Advisor it was agreed that a Memorandum of Understanding (MOU) will better serve the business needs of the OCA, rather than a Service Level Agreement. The MOU is currently being drafted by the Office for the OCA although further meetings with DPTI are required before the document can be finalised. The Director confirmed that if in the future the OCA is required to move

SA Government agencies, the MOU will be able to be transitioned and will provide a very good segue into a new agency.

The Director advised that DPTI will be providing support to the Office for the OCA to develop a Business Continuity Plan, again to be specific to OCA operations.

The OCA noted the update on the Auditor General's report regarding the 2015-16 audit report and requested that this matter remain in Business Arising.

6.5 Regional Development Australia Far North Local Government Funding Update  
(Ref. N17-05/07)

The Chair referred discussion to the Director who tabled the quarterly report for the period 1 October 2016 to 31 March 2017 received from the Regional Development Australia Far North (RDA FN).

The Director confirmed that the report is provided, meeting a key performance area from the Local Government Core Funding Agreement currently in place between the RDA FN and the OCA.

The OCA noted the quarterly Local Government Core Funding Agreement report provided by RDA FN and look forward to further updates.

## 7. LEIGH CREEK UPDATE

### Leigh Creek Transition Update

The Chair referred discussion to the Director who confirmed that the OCA is doing well continuing to deliver all municipal services, including waste management whilst maintaining the town and aerodrome. The Director advised that a new Landfill Environment Management Plan has been developed and the Northern Flinders Project Officer is working to engage an environmental consultant to address legacy issues at the landfill site. He confirmed that recycling will be implemented in the near future with a specific site made available in the town, enabling the storage of recyclables whilst prolonging the life of landfill. The Director confirmed that waste collection has commenced for Aboriginal housing in Copley.

The Director highlighted the following recent successful outcomes, being the:

- Signage audit to remove negative connotations within the town, including a refresh of the town hub entrance signage.
- Audit of street and public lighting.
- Refurbishment of the Leigh Creek terminal, training room, community Aroona Room and Town Administration office.
- Attendance at various meetings with stakeholders discussing a range of matters including community engagement, backup power generation options and employment opportunities.

The Director confirmed that while the OCA is managing the municipal services to Leigh Creek, it does not have any responsibility for the provision of, or access to housing. The Department of Planning, Transport and Infrastructure Commercial are managing Leigh Creek housing under a government model.



The Director also advised that it is pleasing to note the Leigh Creek Community Progress Association (LCCPA) has a refreshed membership and is finalising their new Constitution, while planning a number of projects that will contribute to the community. He also confirmed that the future operation and management of the Leigh Creek Caravan Park will be offered through an Expression of Interest (EOI) process, open to all applicants with locals encouraged to apply. The Director advised that the Caravan Park will continue to be managed by the LCCPA until the EOI process is complete and a new management agreement in place.

The Director also summarised ongoing initiatives that the OCA will continue to be involved in including:

- The installation of Wi-Fi hot spot to the Leigh Creek aerodrome terminal and training room facilities.
- Working with the SA Tourism Commission to establish a Visitor Information Outlet in Leigh creek.
- Exploring RV friendly status for Leigh Creek.

The OCA noted the continued work relating to the Leigh Creek transition and successes to date.

## 8. URGENT BUSINESS

### 8.1 OCA Strategic Direction

Further to a workshop held on the previous day where the OCA's strategic direction was discussed, the following motion was proposed by Member Fennell.

**Moved by Member Fennell**  
**Seconded by Member Fort**

*Having considered in detail the confidential draft 'Outback Communities Strategic Direction' document prepared by Members Ferguson, Marsland and Michelmore, the Board resolved to formally adopt that document (with minor amendment) as the basis for the future actions of the Board.*

Carried.

## 9. BUSINESS PLAN PROGRESS REPORT

The Director provided a brief overview of the activities achieved by the OCA during 2016-17, including the:

- State of the Outback information which has been analysed by id Consulting, providing very good statistical information, packaged into geographical areas. The information is live at the moment and although it will remain web based, it is proposed that the OCA will on a predetermined date release a media statement that will include key statistics on how the outback region is tracking.
- oneOutback Prospectus which is nearing completion.
- Asset Sustainability Levy which was not achieved.



The Director confirmed that the 2017-18 Business Plan Action Plan document will be developed for the September meeting.

## 10. PRESIDING MEMBERS REPORT

The Chair summarised activities that she has been involved in since the last OCA meeting including meetings with Ministers Brock and Maher and also the Adnyamathanha Traditional Lands Association (ATLA). The Chair confirmed that she had also met with Minister Canavan in Hawker where discussion topics included the National Radioactive Waste Management Facility Community Benefit Program.

The Chair confirmed that the launch of the 'From the Outback they Came' book at Farina was successful and that very positive media for the region resulted.

The Chair advised that she had joined his Excellency the Governor of SA on a very successful trip through the Flinders region, along with the Director, during which the war memorial at Hawker was launched.

The Chair confirmed that she had recently attended the World Heritage Forum which was very interesting and advised that a representative has indicated that they would like to meet with the OCA at its December meeting.

The Chair advised the Members that the Director had recently accepted a temporary role as Acting Manager, Office of Local Government commencing on 7 August up until 29 September 2017. The position will be based in Adelaide, although the Director will continue to oversee operations from Adelaide, the Governance Manager will be providing very good local support.

The Members congratulated the Chair on her recent appointment to the Premier's Climate Change Council.

## 11. MEMBERS REPORT

Member Fennell advised that he attended a recent Pastoral Board meeting, held in Adelaide where stakeholder discussion and preliminary strategic planning had taken place. Member Fennell confirmed that he felt it was important to ensure that the OCA was included in future Pastoral Board planning processes.

## 12. SECTION 11 COMMITTEE REPORTS

### 12.1 Andamooka Town Management Committee

The Chair referred discussion to the Governance Manager who advised that he had attended the final meeting of the Andamooka Town Management Committee (ATMC) on 27 June 2017, tabling the unconfirmed meeting minutes.

The Governance Manager confirmed that the OCA will now have an ex-officio position on the Andamooka Progress and Opal Miners Association's committee, forming a link with the Association.





The Governance Manager also advised that the ATMC office will be re-badged as the Andamooka Town Management Office and that administrative processes have commenced to finalise ATMC committee appointments.

The Governance Manager advised that the current town overseer has been released from his contract due to health issues and that expressions of interest have been called for a replacement for the role. The Outback Communities Authority noted the information provided.

**Moved by Member Ferguson  
Seconded by Member Booth**

*That the Outback Communities Authority resolved to remove the Andamooka Town Management Committee as a standing item on the agenda.*

**Carried.**

### 13. DIRECTORS REPORT

The Director tabled his report and summarised the meetings that he has attended on behalf of the OCA, including:

- Meeting with the CEO of the Australian Radiation Protection and Nuclear Safety Agency regarding community consultation around the Barndioota low to medium Radioactive Waste management Facility proposal. The Director tabled associated fact sheets.
- Meeting with Department of Premier and Cabinet in Marree re power generation.
- ATLA to discuss matters relating to Leigh Creek where Ministers Brock and Maher also attended.
- The regional visit by his Excellency the Governor of SA through the northern Flinders Ranges.

The Director confirmed that the OCA's 2017-18 Business Plan and Budget has been approved by Minister Brock. The Director confirmed that the 2017-18 Community Affairs Resourcing and Management Agreements will be forwarded to communities by the end of July.

The Director advised that tenders to explore options to install an integrated renewable energy-diesel generation power supply in Marree have closed and that there may be an opportunity to duplicate this process for Innamincka.

The Director tabled an extensive list of operational activities that have occurred since the OCA's May meeting.


### 14. CONFIDENTIAL ORDERS

There were no Confidential Orders discussed.

### 15. DATE OF NEXT MEETING

The Members noted that the next scheduled meeting is a teleconference to be held on 17 August, if required and that a regional trip to the communities in the West Coast region is planned for mid-September.

The meeting closed at 1.20 pm.

  
C.P. MICHELMORE  
20/07/17