

# Sports Activity Small Grants Funding Guidelines

## 1. OVERALL PURPOSE

The Outback Communities Authority (OCA) Sports Activity Small Grants program provides financial assistance of up to \$500 to Incorporated and active recreation and sport organisations or Progress Associations for projects and initiatives that encourage sporting activities in the region covered by the Authority.

The health benefits of being active are well known and this program invites communities and clubs involved in the active recreation and sport industry to develop projects and initiatives to address this issue.

## 2. OUTCOMES

The Sports Activity Small Grants program aims to increase participation in physical activity and support eligible incorporated bodies in delivering sports and recreation programs beneficial to outback communities.

## 3. FUNDING LEVEL

The OCA Sports Activity Small Grants program provides funding to a limit of \$500.

One-off funding only is available and this program does not provide ongoing OCA funding.

## 4. FUNDING ROUNDS

OCA conducts two funding rounds each year, in approximately March and August.

## 5. ELIGIBLE ORGANISATIONS

Eligible organisations are incorporated bodies operating within the OCA's jurisdiction. Organisations must have an ABN (Australian Business Number) to be eligible for funding.

## **6. ELIGIBLE PROJECTS**

The Sports Activity Small Sports Grants program provides one-off project funding for specific purposes.

### **EXAMPLES OF WHAT MAY BE FUNDED**

- Purchase of sporting equipment or development of sports programs to initiate new activity.
- Training for specific sports roles within the organisation or community.
- Sponsorships of up to \$500 for athletes to attend training or compete at either State or National Competitions in their chosen sporting field.
- Coach/Official accredited courses.
- Leader/Sports Trainer courses.

## **7. ASSESSMENT CRITERIA**

Applications are assessed on merit based on the following criteria and OCA priorities:

- Level, type and evidence of need.
- Extent of community benefit/outcome.
- Equitable funding and allocations across outback regions.
- Organisation's capacity to deliver the project.
- Complementation of other programs.
- Increases participation in physical activity in the Outback.
- Develops sustainable partnerships with other stakeholders.
- Is viable and sustainable.

## **8. ACCOUNTABILITY AND REPORTING**

At the completion of the funded project, funding recipients must provide OCA with an acquittal of expenditure, together with a Sports Activity Small Grants Evaluation Report outlining the activities and outcomes of the project.

These reports are due one month after completion of the funded project and when all the funds have been expended. This allows sufficient time to measure the project's impact in the community.

Failure to adequately acquit the Sports Activity Small Grants project may result in future applications being ineligible.

## **9. MAJOR REASONS FOR UNSUCCESSFUL APPLICATIONS**

It is likely that not all applications received for the OCA Sports Activity Small Grants program will be successful, as the demand for funding may outweigh the funds available for distribution. To maximise your organisation's chance of success, be familiar with the guidelines and seek support from your community prior to submitting the application. It is still possible that other projects may have higher priority (see Assessment Criteria, above).

Incomplete documentation is one of the major reasons for unsuccessful funding applications. Contact the OCA staff if you are unsure of the OCA Sports Activity Small Grants requirements.

Other reasons for unsuccessful applications may include:

- the project does not fit within the guidelines;
- the project has ongoing funding implications that are not addressed; or
- the organisation has failed to provide acquittal and Project Evaluation Reports from prior funding rounds.

## 10. CONTACT DETAILS

If you have enquiries regarding OCA Sports Activity Small Grants contact the Community Development Officer at the OCA office in Port Augusta, details as follows.

Community Development Officer  
Outback Communities Authority  
PO Box 2353  
Port Augusta SA 5700

Telephone: (08) 8648 5970

Freecall (only available in the unincorporated areas of South Australia): 1800 640 542

Email: [oca@sa.gov.au](mailto:oca@sa.gov.au)

**CLOSING DATE 18 MARCH 2016**



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