

SPORTS ACTIVITY SMALL GRANTS APPLICATION FORM

Please read the Sports Activity Small Grants Funding Guidelines before completing this form.

1. ORGANISATION DETAILS

Only incorporated bodies are eligible for OCA Sports Activity Small Grants.

Name of organisation:

Location address:

Postal address:

ABN: Is your organisation GST registered? YES NO

Project Contact Person

Mr / Mrs / Ms: (please circle)

First name: Phone

Surname: Email:

Position: Fax:

2. PROJECT DETAILS

Name of project:

Describe in less than 10 words

.....

Start date:..... Completion date:

3. PROJECT DESCRIPTION

Describe the sports project or purchase of equipment, what the project will do, and how it will be done.

.....
.....
.....
.....

4. Number of people to be assisted by the project:
Please explain how you calculated this number.
.....
.....

5. PROJECT OUTCOMES
Who will benefit from this project?
.....
.....

Is this project aimed at assisting a particular target group?
For example: Age groups, special needs, gender, other
.....
.....

What will be the outcomes of the project for the community?
.....
.....
.....
.....

6. PROJECT IMPLEMENTATION
Who will co-ordinate or supervise the project?
Name:
Position:

How will the project be evaluated?
Please describe how your organisation will assess the effects this project has on your community.
.....
.....
.....
.....

7. PROJECT BUDGET
*Items sought must exclude GST (if you are GST registered).
Only list budget items required from OCA. Attach further detail if more space is required.
Submit quotes and/or supporting documentation where available (see Funding Guidelines).*
..... \$
..... \$
..... \$
Total one-off grant sought \$

Signatories

The application must be signed by two persons authorised by the sponsor organisation. At least one signatory must be a member of the Executive.

Terms and Conditions

On submitting this sports grant application you agree to acquit the grant and provide a Sports Activity Small Grants Evaluation Report within the timeframe set out in the Funding Guidelines.

“We agree to the Terms and Conditions as set out in this application, and other requirements as specified in the Sports Activity Small Grants Funding Guidelines.”

“We declare that the information supplied is true and accurate to the best of our knowledge. We also acknowledge that this one-off project does not involve ongoing Government funding.”

Signatory 1

Name:

Position:

Signature: Date:

Signatory 2

Name:

Position:

Signature: Date:

8. CHECKLIST

- Read the Sports Activity Small Grants Funding Guidelines.
- Use one application form per project.
- Attach extra information to the application form if required.
- Ensure two authorised signatories of the sponsor organisation have signed the form.
- Keep a copy of your application.

Mail your application to:

Outback Communities Authority
Community Development Officer
PO Box 2353
Port Augusta SA 5700

Lodge at the post office:

Friday, 18 March 2016
(to be postmarked by 5pm)