

**Committee established pursuant to Section 11 of
the Outback Communities (Administration and
Management) Act 2012**

Andamooka Town Management Committee

MINUTES

Wednesday May 7th 2014

Meeting No. 17

Present:

**M. Sutton (Acting Chair, by phone),
R. Hancock (Member), E. McFarlane (Member),
B. Musolino (Member), B. Gough (Guest, by phone),
D. Allen (Community Administrator)
S. Lyons (Administrative Services Officer)**

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Minutes

Andamooka Town Management Committee

(Meeting Conducted in the Andamooka Town Management Office,
Andamooka, on 7 May 2014 at 2.05 pm and telephone hook-up)

Present:

M. Sutton (Acting Chair), E. McFarlane (Member)
B. Musolino (Member), B. Gough (Guest) by telephone hook-up.
R. Hancock (Member), D. Allen (Community Administrator)
S. Lyons (ASO) present in ATMC office Andamooka.

1. WELCOME/APOLOGIES

Chair M. Sutton opened the meeting and welcomed everyone.
Apologies - none.

2. PRESENTATIONS

None.

3. DECLARATION OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting held on 26 March 2014 were emailed to all members and attendees and also read aloud by the Chair today.

Moved by Member R. Hancock

Seconded by Member E. McFarlane

That the minutes of the Andamooka Town Management Committee meeting held on 26 March 2014 be accepted.

Carried

5. BUSINESS ARISING FROM MINUTES

Nil.

6. CHAIR'S REPORT

Nil.

7. MEMBER'S REPORT

Nil.

8. COMMUNITY ADMINISTRATOR'S REPORT

To be held over to the next meeting.

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9. ATMC BUSINESS

CCS/CARM agreement 2014-15

Andamooka Progress and Opal Miners Association (APOMA) agreed on 22 April 2014 to enter into another Community Affairs Resourcing and Management (CARM) Agreement including the Community Contribution Scheme (CCS) with the OCA for the financial year 2014-15. The OCA Board will formally receive APOMA's letter of request at its next meeting, scheduled for 22 May 2014. If accepted, the Community Consultation process regarding the DRAFT Andamooka Town Management Committee (ATMC) Community Plan 2013-16, which incorporates the 2014-15 Financial Plan and 2014-15 Annual Budget can begin.

B. Gough and Member M. Sutton spoke about the consultation process. The proposed plan will program a consultation period of about 5 weeks that will include a public meeting in Andamooka. The process will consist of a letter being sent to stakeholders, media releases, public notices and the public meeting; the intention being to ensure everyone is informed and has an opportunity to be heard if they wish to contribute to the consultation process. At the end of the consultation process, the OCA will write to APOMA advising the committee of the feedback received from submissions. B. Gough iterated that all concerns or responses regarding the CCS/CARM agreement and consultation process are to be dealt with by the OCA. APOMA committee members will not be expected to answer questions or collect submissions and can provide contact details for the OCA should they be approached.

Member M. Sutton and B. Gough spoke on service contract options for the period when a previous CARM agreement has ceased and a new one is being implemented, to ensure that services to the town are continued as usual.

OCA debt collection process for Andamooka CCS

Member M. Sutton outlined the collection process. The OCA is negotiating with Dun & Bradstreet to begin a debt collection process for outstanding CCS payments which will initially focus on 2012-13 debts. A lot of background work has and continues to be done to maximise accuracy of data prior to the collection process beginning. An issue date for the first letters of demand is not yet determined but the intention is for them to be issued at the earliest opportunity, ideally before the CCS/CARM consultation process begins.

The collection process includes an initial letter of demand followed by a second letter of demand about 28 days after the first, to any who have either not paid or simply have not responded to the first letter. After that Dun & Bradstreet will provide the OCA with a list of still-outstanding debts and/or non-contacts for consideration of further collection action, court action etc. Historically, Dun & Bradstreet have recovered around 50% of outstanding debts from the first letter of demand.

Once the initial letters of demand have been issued, Byron Gough will be the only point of contact for enquiries from recipients. The ATMC may be able to accept some payments from recipients but only after consultation with Byron on a case by case basis.



10. OTHER BUSINESS

Member M. Sutton reported that the OCA has received a request from PIRSA regions office for details of APOMA's recommendations for ATMC appointments for the next 3 financial years. Member R. Hancock and Member B. Musolino agreed to check with APOMA.

Member M. Sutton reported that OCA Chair C. Woolford will be back on May 20 and the process of appointing a new ATMC Chair can then begin.

11. DATE OF NEXT MEETING

To be confirmed.

Meeting Closed: 1.36 pm

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