

**Committee established pursuant to Section 11 of
the Outback Communities (Administration and Management) Act
2012**

Andamooka Town Management Committee

MINUTES

Tuesday, 18 December 2012

Meeting No. 8

Present:

C. Woolford

M. Sutton, J. Cleary, R. Hancock, P. Allen.

D. Allen (Community Administrator)

A. Henderson (Business Services Officer)

K. Rowett (Business Services Officer)



Minutes

Andamooka Town Management Committee

(Meeting held at the Andamooka Town Management Committee office, Andamooka
Town Hall on 18 December 2012 at 10.20 am via Telephone Conference)

Present:

C. Woolford (Chair)

M. Sutton, J. Cleary, R. Hancock, P. Allen (Members)

D. Allen (Community Administrator)

A. Henderson (Business Services Officer)

K. Rowett (Business Services Officer)

1. WELCOME/APOLOGIES

The Chair opened the 8th meeting of the Andamooka Town Management Committee (ATMC) and welcomed the Community Administrator, Business Services Officers, Andamooka Progress and Opal Miners Association's Members and Observers.

An apology was received from Member Bilka.

2. PRESENTATIONS

There were no presentations.

3. DECLARATION OF - INTEREST

None

4. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 2nd November 2012 were circulated.

Moved by Member Allen

Seconded by Member Hancock

Carried.

4.1 Business arising from Minutes

All outstanding actions are contained within agenda.

5. CHAIR'S REPORT

The Chair reported that in accordance with the ATMC Terms of Reference, she gave a presentation to the OCA Board during their December meeting regarding:

- Future consultation with the community about the preparation and submission of a Community Plan for the next 3 financial years to the OCA
- Development and reallocation of duties and responsibilities for municipal services with in the town

- Consultation with the community regarding reviewing the community budget
- Progress of identifying future governance structures for the community to consider
- Current and emerging issues

An outcome of the meeting was that the OCA Board and the Minister are very pleased with the progress of the ATMC and the committee has their full support.

Chair thanked Alison for her role as Business Support Officer and welcomed Kymberley to the ATMC team

Chair reported the latest figures received from Flinders Council show that 70% of the residents have paid their CCS and half of those have paid in full.

6. MEMBERS REPORTS

Member Cleary

- Glad the OCA meeting went well and is also of the understanding that the Minister appreciates and fully supports the ATMC.
- Acknowledges that the ATMC is a completely new form of governance structure and believes it is operating well.

Member Sutton reported

- The OCA has released an Order Making Policy for public consultation with the consultation period closing January 12. It is relevant for all outback communities including communities that have a Community Contribution Scheme in place. There has been little feedback to date but of the feedback received, it has been either natural or positive.
- The OCA is in the process of developing a new website. A draft of the website will be provided to the OCA at its February meeting.

Discussion ensued regarding the effectiveness of the current communication method for the Order Making Policy. Dissemination of information for the Order Making Policy was based on the communication strategy used by the OCA. The strategy included sending a letter to all progress associations and members of the general public in the OCA subscriber database, providing a media release to local newspapers and posting information on the OCA web page. APOMA posted the media release on their Facebook page and the Andamooka webpage. A link to the OCA website will be put in the next Community Administrators newsletter and a hard copy will be kept in the ATMC office.

Chair reported the Community Administrators newsletters are a good way to inform the community.

Member Allen and Member Hancock thanked Alison and wished her the best in her future roles.

7. COMMUNITY ADMINISTRATOR'S REPORT

The ATMC CA reported:

- **Municipal Activities**

Objective: Identify and implement management solutions for the delivery of municipal services i.e. roads and parks / gardens etc.



Roads

- Recent road works include maintenance on Wogg and Matrix Streets, Horse Paddock Road, Water Way and Faehrmann Drive.
- The exit off Opal Creek Boulevard into the Mobil Service Station had eroded significantly so the ground was reinstated using a mix of concrete and soil which was watered and compacted creating a stable and more enduring surface.
- The bitumen road which has been deposited at the entrance of town after the last flood has been removed to assist in the free flow of water in the natural waters ways leading in to town.

Refuse Site

- The new cut for household waste has been excavated and a road to the site constructed.
- A local contractor is fitting the signs with poles so they can be erected. This will be completed by the end of the year.
- Only hard waste has been pushed to date and once the new cut is opened for public use, twice weekly covering of house hold waste will be put into effect.

Parks & Gardens

- A Contract performance review was conducted on October with only a couple of minor items identified as requiring attention and they were rectified within a week. The contractor continues to meet all their contractual requirements.

Street Lighting

- APOMA received a grant for street lighting and they have ordered 6 solar lights to trial. If the lighting proves to be successful, the ATMC will investigate further funding opportunities for more street lighting for the town via a grant application to the Department of Climate Change and Energy Efficiency. Applications close Feb 13.

Road Naming

- The Commissioner of Highways has approved Andamooka's street names but the issue of who is responsible for financing the supply, erection and maintenance of the road signs remains. This action will carry over into the next year.

Water Supply

- The town's water dispenser developed a serious crack in the delivery pipe which left the dispenser unusable for approximately 4 days. A repair has subsequently been made but further maintenance and a change out of pipe material will be required to ensure the dispensers longevity and reliability. A redundancy electronic unit will be costed as the existing unit requires regular resetting when the temperature is >35 degrees.

Community Hall

- The Community Hall has an upgrade and some refurbishment work completed in time for the schools Christmas Pageant and an OCA funded Christmas activity for local children.
- APOMA is going to hold a Christmas lunch in the revamped hall with numbers expected to be around 60 attending.
- The new disabled access ramp has been well received by Mums with prams and those with mobility restrictions and will assist those groups when attending the Christmas function and into the future.



- The Youth Activity Coordinator will be running all of the youth activities in the hall next year now it is in a better state of repair and being cleaned regularly.

- **Support for APOMA**

- **Mining**

- APOMA requested assistance from the ATMC regarding an omission from the Road Traffic Act 1961 that saw the omission not identifying Andamooka as an 'Area of Operation'. Cooper Pedy and Marla are identified as areas where an exemption applies allowing people to relocate specified vehicles legally using roads maintained by the Commissioner of Highways within a 150 km radius of the town. The ATMC successfully engaged with representatives of the Minister for Transport and Infrastructure and a gazette notice identifying Andamooka as an 'Area of Operation' was expected to be published at the end of November rectifying the omission. The community was advised of the outcome in the Community Administrator's last letter.

- **Successful Grant Applications to Date**

- An application for \$45,000 was successfully prepared by the ATMC office and submitted under APOMA's letterhead to Community Benefits. This grant will be used for the CWA's extension to their building.
- An application for \$4,950 was successfully prepared by the ATMC office and submitted under APOMA's letterhead to Grants for Seniors. The funds have been deposited to APOMA's bank account although the funding won't be expended until next year after consultation with the HACC on how best to utilise the funding.
- The ATMC Office successfully applied to the OCA for a grant of \$300 to fund two Christmas activities for local children in the Community Hall.

- **New Administration Support Officer**

- Kymberley Rowett was the successful applicant for the position of ATMC Administration Support Officer and will assist APOMA as one of her ancillary duties in a similar fashion as her predecessor Alison Henderson.
- The CA thanked Alison for her support during the transition of municipal services from APOMA to the ATMC.
- The CA welcomed to Kymberley into the ATMC team.

Points Raised:

CA advised photos of all municipal activities are being taken to record progress.

CA advised the roads outside of Andamooka can only be maintained utilising a contractor as volunteers can no longer be used due to insurance issues.

CA reported that money put aside for Road Maintenance may be used to maintain roads outside of town, e.g. road to Lake Torrens can be graded once a year etc. It was noted Cooper Pedy received a grant to maintain tracks. It was noted that there are a few grants available through the Government and these should be researched. Chair would like to be involved in further grants for street lighting. CA and Member Allen to liaise on the matter of water supply maintenance and go through the OCA. Chair passes on congratulations on the successful acceptance of all Grants.

8. ATMC BUSINESS

○ **Future Governance Model**

The Chair proposes that the committee workshop suggestions for the future governance model of the ATMC. There will be a community consultation period with Minister Wortley and Hon Lyn Breuer will also be involved. Community consultation will commence mid-March to end of April. The ATMC will provide the OCA with a report and recommendations as to the preferred model of town administration and governance to apply after 20 June 2013.

○ **Mechanism for ATMC Office to accept money;** particularly for ATMC CCS payments and fines for impounded dogs etc. Member Sutton reported had an informal discussion with Flinders Rangers Council regarding placing an Eftpos Machine in the ATMC office. Will meet with Brenda Honan and work on what the process and cost will be in the new year.

○ **Member Hancock sought advice on the APOMA financial budget for 2012/2013.**

Historically, APOMA are spending approximately \$8,000 on auditing and account fees per annum. The main matter now is the acquittal of grant funding. Sue from Up-To-Date Consultancy will train Kymberley in MYOB. Sue will then conduct the reports and audits.

Member Sutton advised that there is \$4,500 (in kind) administrative grant in the Community Affairs Resourcing and Management Agreement Financial Year 2012/2013 (CARM) which can be used for auditing and accounting purposes.

Member Sutton will liaise with Community Administrator and APOMA in the new year regarding the transition of assets. ATMC should be paying for some insurances.

8 URGENT BUSINESS

Nil

9 DATE OF NEXT MEETING

The ATMC agreed to the following date:

Tuesday, 12 February 2013 at 11 am.

The meeting closed at 11.15 am

